

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
OCTOBER 27, 2015 - 7:00 PM
9/10 Center Auditorium**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:01 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President – <i>present</i>	(Finance & Personnel Committee)
Stuart C. N. Deets, Vice President – <i>present</i>	(Operations and Finance & Personnel Committees)
Diane M. Brownfield – <i>present</i>	(Education Committee)
James Hills – <i>present</i>	(Education and Operations Committees)
Laurie C. Knecht – <i>present</i>	(Operations Committee)
Michele S. Maffei – <i>present</i>	(Finance & Personnel Committee)
Deborah L. Thompson – <i>present</i>	(Education and Policy Committees)
Ann M. Wuertz – <i>present</i>	(Policy Committee)
Gregory D. Wynn – <i>present</i>	(Policy Committee)

Student Representatives

Andrew Scott Patterson, Senior Class Representative – *present*
Kameron Reeves, Junior Class Representative – *present*

Solicitor

Michael I. Levin, Esquire – *not present*

Administration

Dr. Cathy Taschner, Superintendent of Schools – *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning – *present*
Ronald G. Kabonick, Director of Business Administration & School Board Secretary – *present*
John Reid, Director of Pupil Services, Data & Assessment – *absent*
Jason Palaia, Director of Elementary Education & Special Education (K-5) – *present*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

None

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the September 22, 2015 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Michele Maffei

Second: Ann Wuertz

Vote: 8-0-1
Abstained: Hills

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the October 13, 2015 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Diane Brownfield

Second: Deborah Thompson

Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

- An executive session was held on Monday, September 28, 2015 for legal and personnel reasons.
- An executive session was held on Monday, October 5, 2015 for legal and personnel reasons.
- An executive session was held on Monday, October 12, 2015 for legal and personnel reasons.
- An executive session was held on Monday, October 26, 2015 for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

The student representative's report was provided by Andrew Scott Patterson and Kameron Reeves.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Dr. Cathy Taschner. She recognized the District's Advanced Placement Scholars from the Class of 2016 and included their AP status as well as their post-graduate academic endeavors. The students are as follows:

Advanced Placement Scholars

Tamarah Brachter
 Christina Collins
 Karley Hess
 Kira Kuzmenchuk
 Michael Moscarelli
 Andrew Patterson
 Sydney Tushar
 Jenna Zubaly

Advanced Placement Scholars with Honor

Gregory Edwards
 Lauren Fuller
 Johnathan Hoover
 Jaclyn Houtz
 Alison Kline
 Meghan Moscarelli
 Hugo Sanchez

Advanced Placement Scholars with Distinction

Melissa Ling
 Namaluba Malawo
 Timothy Mather

Mr. Craig Bramble provided an update to the Board as he reviewed the Facilities Progress Report.

IMPORTANT DATES

Date	Time	Meetings	Place
November 10, 2015	6:00 PM	Committees & Special Meetings	9/10 Center Auditorium
November 24, 2015	7:00 PM	School Board Meeting	9/10 Center Auditorium
December 1, 2015	6:00 PM <i>Immediately following Re-Org Mtg.</i>	Reorganization Meeting & Regular School Board Meeting	9/10 Center Auditorium

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- 2. C. Human Resources Addendum
- 2. D. Netchemia Talent ED Applicant Tracking System
- 2. E. LATCareers.com Recruitment and Branding Package
- 2. F. Eisner Amper Forensic Audit Phase II

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the Financial Statements and the Bills Payable for the period October 7 - 20, 2015, excluding check number 2221 payable to B.O.Y.S., Inc. (*Enclosure*)

Payment to Ready To Play Ball, Inc.

RECOMMENDED MOTION: That the Board of School Directors approve the removal of check number 00004631 (Vendor 1989 ~ Ready to Play Ball, Inc.) from the approved Bill List of October 7-20, 2015 for additional information.

Removal of Check Payable to Ready To Play Ball Inc. Approved Vote: 9-0-0

Motion: Diane Brownfield

Second: Deborah Thompson

Vote: 9-0-0

Check Number 2221 Payable to B.O.Y.S., Inc.

RECOMMENDED MOTION: That the Board of School Directors approve the payment of check number 2221 payable to B.O.Y.S., Inc.

Check #2221 Payable to BOYS, Inc. Approved Vote: 8-0-1 Abstained: Hills

Motion: Michele Maffei

Second: Stuart Deets

Vote: 8-0-1
Abstained: Hills

B. **Human Resources Report**

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented:

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Reid, John, Director of Pupil Services/Data and Assessment for the Coatesville Area School District. Letter Dated: 10/14/2015. Reason: Personal. Effective: 60 days or sooner from 10/14/2015.

2. **New Appointments – Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School directors approve the following New Appointments – Regular and Extra Duty:

a. CATA

- 1) Costello, Allison, Special Education Core Content Teacher for the Coatesville Area Senior High School. Posted: 9/8/2015. Salary: \$43,133 (Prorated). Temporary Professional Contract. Degree: BS – Elementary Education/Special Education, East Stroudsburg University. Certification: Elementary Education K-6, Special Education N-12. Years of Exp: 0. Effective: 11/2/2015. SP4: Approved. Pending 168 Forms.

b. FEDERATION

- 1) Duncan, Sarita, 3 Hour Food Service General Utility Worker for the Caln Elementary School. Posted: 7/6/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation period). Effective: 10/9/2015. SP4: Approved. Pending 168 Forms.
- 2) Marsh, Santina, 4 Hour Food Service General Utility for the East Fallowfield Elementary School. Posted: 9/16/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation period). Effective: 10/21/2015. SP4: Staff.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. FEDERATION

- 1) Skiles, Lisa, Cook/Manager at King's Highway Elementary School. Interactive Process Meeting: 10/16/2015. Effective: 8/31/2015 – 2/28/2016.

4. **Medical Sabbatical**

RECOMMENDED MOTION: That the Board of School Directors approve the following medical sabbatical per school code due to illness.

a. CATA

- 1) Maurer, Dennis, Teacher for the Caln Elementary School. Letter Dated: 9/24/2015. Effective: 2015-2016 school year.

C. **Human Resources Addendum**

RECOMMENDED MOTION: That the Board of School Director approve the addition of the Human Resources Addendum, as presented:

1. **Resignations – Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations – Regular and Extra Duty:

a. EXTRA DUTY

- 1) Rickabaugh, Jason, Football Coach for the South Brandywine Middle School. Letter Dated: 10/21/2015. Reason: Personal. Effective: 10/21/2015.

2. **New Appointments – Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments – Regular and Extra Duty:

b. CATA

- 1) Costello, Allison, Special Education Core Teacher for the Coatesville Area Senior High School. Posted: 9/8/2015. Salary: \$43,133 (Prorated).

Temporary Professional Contract. Degree: BS – Elementary Education/Special Education, East Stroudsburg University. Certification: Elementary Education K-6, Special Education N-12. Years of Exp: 0. Effective: 11/2/2015. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Whiteman, Aracelis, 2 – 4 Hour Cafeteria/Playground for the Rainbow Elementary School. Salary: \$9.50/hr. Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Fanning, April, 3 Hour Food Service General Utility Worker for the South Brandywine Middle School. Posted: 7/9/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90-day probation period). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.
- 2) Fussenegger, Kelley, 3.75 Hour Food Service General Utility Worker for the Coatesville Area School Senior High School. Posted: 9/16/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90-day probation period). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.
- 3) Vasko, Kristen, 3 Hour Food Service General Utility Worker for the Rainbow Elementary School. Posted: 7/6/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90-day probation period). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.
- 4) Walker, LaMont, 5.5 Hour Lead Food Service Worker for the 9/10 Center of Coatesville Area High School. Posted: 7/6/2015. Salary: 15.30/hr. (\$15.50/hr. after 90-day probation). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Title I After-School Tutors at the following buildings (Caln, Friendship, Rainbow, Reeceville and Scott) for the Coatesville Area School District. Salary: \$33/hr. as per the CATA contract:

John Barnes Pamela Bisazza Barbara Black Lynne Buckley Jay Dainty Rebecca Daugherty Stefanie Dougherty Kathy Elicker Jacqueline Fulmer Lorie Glackman Margaret Gunlefinger Steve Jamison Bobbie Jean Kelly Denise Mathisen Patricia Miller
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Melissa Murphy Pam Muthersbaugh Hagar Nero Kristen Pleasanton Donna Puma Gwen Quinn Lisa Ramirez Brian Riker Hillory Rusnak Pamela Stewart Terry Teel Kate Thompson Lindsey Todd Pamela Washington Sharon Yoder

3. **Change in Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Gilbert, Christine, move from 2 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 2.5 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Effective: 10/14/2015.

Motion: Deborah Thompson

Second: Stuart Deets

Vote: 9-0-0

D. **Netchemia - Talent ED Applicant Tracking System**

RECOMMENDED MOTION: That the Board of School Directors approve the agreement with Netchemia as the district applicant tracking system in the amount of \$4,650 with an annual renewal rate of \$3,720. This amount reflects the discounted rate negotiated by the Chester County Intermediate Unit. Talent ED will assist to streamline the screening and hiring process. The new system will allow for an electronic process to approve job postings, provide an easier review of applications and resumes and create consistency with the interview and hiring process.

Netchemia Talent ED

Approved

Vote: 9-0-0

Motion: Stuart Deets

Second: Michele Maffei

Vote: 9-0-0

E. **LATCareers.com Recruitment and Branding Package**

RECOMMENDED MOTION: That the Board of School Directors approve the agreement with LATCareers.com Recruitment which will provide for one year on demand Teacher Recruitment services as well as attendance at one career fair scheduled on November 3, 2015. The cost of this will be \$1,498 for one year of advertising and the targeted job fair.

LATCareers.com

Approved

Vote: 9-0-0

Motion: Diane Brownfield

Second: Stuart Deets

Vote: 9-0-0

F. **EisnerAmper Forensic Audit Phase II**

RECOMMENDED MOTION: That the Board of Directors approve phase II of the Forensic Audit being conducted by EisnerAmper at a Phase II cost not to exceed \$50,000.

Forensic Audit
Phase II

Approved

Vote: 8-1-0

Opposed: Hills

Motion: Stuart Deets

Second: Michele Maffei

Vote: 8-1-0
Opposed: Hills

3. **EDUCATION COMMITTEE** (*Deborah Thompson, Chair*)

A. **Bayada Nursing Services for Student ID Number 10006868**

RECOMMENDED MOTION: That the Board of School Directors approve the contract for Nursing Services with Bayada Home Health Care, Inc. for student ID number 10006868.

- B. Homebound Instruction for Student ID Number 151604**
RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for student ID number 151604 with a start date of September 28, 2015 for 8 weeks.
- C. Homebound Instruction for Student ID Number 151605**
RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for student ID number 151605 with a start date of September 28, 2015 for 12 weeks.
- D. Independent Contractor Agreement – Holcomb Behavioral Health Systems**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor’s Agreement between Holcomb Behavioral Health Systems to provide Say It Straight and Safe Date Programs, and other programs as described.
- E. Independent Contractor Contract – CRITICARE**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor’s Contract with Chadds Ford Alternacare, Inc. d/b/a/ CRITICARE for Skilled Nurses (RNs and LPNs), Certified Nursing Assistants (CNA) and Personal Care Assistants (PCA) to provide nursing and/or aide services during the 2015-2016 school year.
- F. Independent Contractor Contract – Dr. Jose Monasterio**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor’s Contract with Dr. Jose Monasterio.
- G. Longwood Gardens Grant**
RECOMMENDED MOTION: That the Board of School Directors accept the grant funds in the amount of \$482 from Longwood Gardens for programming and transportation.
- H. InfoSnap Online Registration Software**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with InfoSnap to provide online registration software.
- 4. OPERATIONS COMMITTEE (*James Hills, Chair*)**
- A. Enrollment Projection Study**
RECOMMENDED MOTION: That the Board of School Directors approve the Sundance Associates to provide an enrollment projection study.
- 5. POLICY COMMITTEE (*Ann Wuertz, Chair*)**
- A. Policy 000 – Board Policy/Procedure/Administrative Regulations – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 000, Board Policy/Procedure/Administrative Regulations.

- B. Policy 001 – Name and Classification – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 001, Name and Classification, with recommended changes.
- C. Policy 002 – Authority and Powers – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 002, Authority and Powers.
- D. Policy 003 - Functions – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 003, Functions.
- E. Policy 004 – Membership – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 004, Membership.
- F. Policy 005 - Organization – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 005, Organization, with recommended changes.
- G. Policy 005.1 – District Solicitor – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 005.1, District Solicitor, with recommended change.
- H. Policy 006 - Meetings – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 006, Meetings, with recommended changes.
- I. Policy 006.1 - Attendance at Meetings via Electronic Communications – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 006.1, Attendance at Meetings via Electronic Communications, with recommended addition(s).
- J. Policy 007 – Policy Manual Access – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 007, Policy Manual Access.
- K. Policy 011 – Board Governance Standards/Code of Conduct – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 011, Board Governance Standards/Code of Conduct.
- L. Policy 819 Vol II 2015 – Suicide Awareness, Prevention and Response – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 819 Vol II 2015, Suicide Awareness, Prevention and Response.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Fonz Newsuan raised questions and concern about the money being spent in the District.
- 2) Steve Reynolds spoke about the Coatesville Solar Initiative project.

- 3) Marsha London is interested in developing an intervention committee to mentor young students who find themselves in trouble as a result of their reaction to being bullied.

ADDITIONAL BOARD MEMBERS' REPORTS

Comments were made by various School Board Directors.

Ms. Brownfield met with the IU Board at the CDC on Wednesday, October 21st to discuss usual business. They will reconvene in November and no meeting will be held in December.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:26 p.m. on a motion by Stuart Deets and seconded by Diane Brownfield.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.